



CONSTRUCTION INSPECTOR: PICATINNY, NEW JERSEY

A minimum of **1-5 years of construction experience is required**. This full-time position provides comprehensive construction inspection / engineering support for on-site construction projects in NJ. The assignment is twelve months with possible extension.

OBJECTIVE: Provide construction support to the field representatives. Anticipated job responsibilities include, but are not limited to:

- Generate SOW with customer for construction projects that do not include comprehensive design support.
- Manage, review and/or distribute design drawings to reviewing agencies and construction/contract submittals (i.e. shop drawings)
- Initiate and route DPW office correspondence for internal departmental review.
- Generate (IGCE) Independent Government Cost Estimate for assigned construction project.
- Initiate Request for Proposal (RFP) to DPW prime contractor.
- Negotiate with prime contractor to bring IGCE and proposal within 10%.
- Initiate a 1095 request for funding document to IJO desk.
- Create a PR in GFEBS when MIPR funding is in place.
- Compile an award package with all necessary documents and submit to government procurement.
- Send out Notice to Proceed (NTP) to construction contractor when project is awarded.
- Make sure all contractors have access paperwork.
- Assure safety permits are acquired by contractor and displayed on job site.
- Initiate a pre-construction meeting with contractors, safety, and customer.
- Inspect construction projects to confirm work performed by contractor(s) are in compliance with contract documents.
- Interpret data collected as part of standards tests to confirm materials used meet contract documents (compaction tests, concrete testing)
- Observe work to ensure that procedures are followed, and materials used conform to contract documents.
- Interpret plans and specifications and discuss deviations from specified construction procedures to ensure compliance with regulations governing construction.
- Notify government of discrepancies found during inspections and ensures compliance.
- Prepare inspection reports, indicating discrepancies and evidence of noncompliance and determining states of construction progress.
- Prepare and track construction schedules and requests updates as schedule changes.
- Implement change orders to project when required.

REQUIREMENTS:

- Possess a bachelor's degree in engineering or construction from an ABET- accredited college or the equivalent relevant years of experience in construction.
- Work is performed mostly in field settings.
- Work will be physical in nature requiring the employee to stand; sit; walk; talk or hear; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl.
- A valid driver's license is required. Travel may be required.
- Must be a U.S. citizen.